

**Waverley Borough Council
Key Decisions and Forward Programme**

This Forward Programme sets out the decisions which the Executive expects to take over forthcoming months and identifies those which are key decisions.

A key decision is a decision to be taken by the Executive which (1) is likely to result in the local authority incurring expenditure or making savings of above £100,000 and/or (2) is significant in terms of its effects on communities living or working in an area comprising two or more wards.

Please direct any enquiries about the Forward Programme to the Democratic Services and Business Support Team Manager, Louise Fleming, at the Council Offices on 01483 523517 or email committees@waverley.gov.uk.

Executive Forward Programme for the period 1st November, 2022 onwards

TOPIC	DECISION	DECISION TAKER	KEY	ANTICIPATED EARLIEST (OR NEXT) DATE FOR DECISION	CONTACT OFFICER	PORTFOLIO HOLDER	O & S
ENFORCEMENT, OPERATIONS AND BRIGHTWELLS - CLLR ANDY MACLEOD							
Local Planning Enforcement Action Plan	To approve the revised Local Planning Enforcement Action Plan	Executive	Yes	17 Jan 2023	Executive Head of Planning Development	PORTFOLIO HOLDER FOR ENFORCEMENT, OPERATIONS AND BRIGHTWELLS, PORTFOLIO HOLDER FOR PLANNING AND ECONOMIC DEVELOPMENT	SERVICES O&S

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FINANCE, COMMERCIAL AND ASSETS - CLLR MARK MERRYWEATHER							
Godalming Regeneration Project [E3]	To recommend to Council that a planning application is submitted and the method of delivery is approved.	Executive Council	Yes	17 Jan 2023 21 Mar 2023	Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
Farnham Park - Options for Golf Course and cafe [E3]	To consider the options.	Executive	Yes	Not before 1st May 2022	Executive Head of Assets and Property, Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
Farnham Park - SANG land (Hale Road) [E3]	To consider the designation.	Executive	Yes	Not before 1st May 2022	Executive Head of Assets and Property, Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER	SERVICES O&S
Property Matters - Haslemere High Street property acquisition [E3]	To approve the acquisition.	Executive	Yes	Not before 1st May 2022	Executive Head of Assets and Property, Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S

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Property Matters - Godalming High Street, property acquisition [E3]	To approve the acquisition.	Executive	Yes	Not before 1st May 2022	Executive Head of Assets and Property, Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
Medium Term Financial Plan (MTFP) mid-year review	To consider a mid-year review of the MTFP including any reprioritisation of capital schemes.	Executive Council	Yes	29 Nov 2022 13 Dec 2022	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S RESOURCES O&S
HRA Strategic Review	To consider the strategic review of the HRA and make recommendations to Council as appropriate.	Executive Council	Yes	29 Nov 2022 13 Dec 2022	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S RESOURCES O&S
Wey Court East Update [E3]	To consider the update and approve continuation of the project, including approval of the required budget.	Executive	Yes	29 Nov 2022	Executive Head of Assets and Property, Executive Head of Regeneration and Planning Policy	COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S

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Freehold Enfranchisement purchase of 1-32 Wyatts Close Godalming and surrounding land GU7	To agree the completion of a settlement agreement and purchase of a freehold interest at Wyatts Close, Godalming.	Executive	Yes	1 Nov 2022	Executive Head of Housing Services	COUNCILLOR PAUL RIVERS, COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
General Fund Budget 2023/24 and MTFP 23/24 - 25/26	To consider the budget and make recommendations to Council as appropriate.	Executive Council	Yes	7 Feb 2023 21 Feb 2023	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
HRA Business Plan - Revenue Budget and Capital Programme 2023/24	To consider the budget and make recommendations to the Council as appropriate.	Executive Council	Yes	7 Feb 2023 21 Feb 2023	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER , COUNCILLOR NICK PALMER, COUNCILLOR PAUL RIVERS	RESOURCES O&S

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Capital Strategy 2023/24 - Incorporating Treasury Management and Asset Management Investment Strategy	To consider the strategy and make recommendations to Council as appropriate	Executive Council	Yes	7 Feb 2023 21 Feb 2023	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
Financial Outturn 2022/23, MTFP and HRA monitoring 2023/24	To note the position and make recommendations to Council as appropriate.	Council Executive	Yes	July 2023 July 2023	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
Sustainable Procurement Policy	To approve the policy.	Executive	No	17 Jan 2023	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER	RESOURC ES O&S

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Addendum to Discretionary Energy Rebate Scheme	<p>It is recommended that the Executive approve an addendum to the Discretionary Energy Rebate Scheme under the eligibility criteria as follows:</p> <p>The fund can also be used to give an award to any pensioners who are in receipt of Council Tax Support without the need for an application process. This will result in 2,000 awards of £55, to each pensioner.</p>	Executive	Yes	29 Nov 2022	Executive Head of Finance	COUNCILLOR MARK MERRYWEATHER	

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69 High Street Project Initiation Document	To inform the Executive of the objectives, risks and governance arrangements for the regeneration project at 69 High Street Godalming.	Executive	Yes	29 Nov 2022	Executive Head of Assets and Property	COUNCILLOR MARK MERRYWEATHER	RESOURCES O&S
HEALTH, WELLBEING, PARKS AND LEISURE - CLLR KIKA MIRYLEES							
Biodiversity Policy and Action Plan	To approve the policy.	Executive	Yes	1 Nov 2022	Executive Head of Environmental Services	COUNCILLOR KIKA MIRYLEES	SERVICES O&S
CO-PORTFOLIO HOLDER HOUSING (DELIVERY) - CLLR NICK PALMER							

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HRA Business Plan Review - New Build Housing Delivery	<p>To provide Executive with an overview of the proposed new build housing schemes which are in a position to progress into contract and to seek member approval to recommendations made for each scheme as set out in Annexe 1 and 2</p> <p>(The schemes scheduled are those in Annexe 3 of the HRA Business Plan Strategic Review report)</p>	Executive	Yes	29 November 2022			RESOURCES O&S
CO-PORTFOLIO HOLDER HOUSING (OPERATIONS) - COUNCILLOR PAUL RIVERS							

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Housing Revenue Account Budgetary Request	<p>To request that Executive approves an additional £125,000 capital budget to fund the delivery of the installation of Carbon Monoxide monitors in the HRA Housing Stock to meet regulatory requirements.</p> <p>To advise the Executive of future budgetary requests in relation to the domestic gas heating contract.</p>	Executive	Yes	17 Jan 2023	Executive Head of Housing Services	COUNCILLOR PAUL RIVERS	RESOURCES O&S
Award of an interim domestic gas contract	To seek approval for the award an interim domestic gas contract in Housing Services.	Co-Portfolio Holder for Housing Decisions	Yes	30 Nov 2022	Executive Head of Housing Services	PORTFOLIO HOLDER FOR HOUSING (OPERATIONS)	
PLANNING AND ECONOMIC DEVELOPMENT - CLLR LIZ TOWNSEND							

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Economic Development Strategy review	To approve the revised Economic Development Strategy.	Executive Council	Yes	17 Jan 2023 21 Mar 2023	Executive Head of Regeneration and Planning Policy	COUNCILLOR LIZ TOWNSEND BEM COUNCILLOR LIZ TOWNSEND BEM	RESOURCE O&S
Affordable Housing Supplementary Planning Document	To recommend the Affordable Housing SPD to Council for adoption.	Executive Council	Yes	7 Mar 2023 21 Mar 2023	Executive Head of Housing Services	COUNCILLOR NICK PALMER, COUNCILLOR LIZ TOWNSEND BEM COUNCILLOR NICK PALMER, COUNCILLOR LIZ TOWNSEND BEM	SERVICES O&S
Local Plan Part 2 - consultation on main modifications	To note the main modifications identified during the Local Plan Part 2 Examination.	Executive	No	Not before 29th Nov 2022	Executive Head of Regeneration and Planning Policy	COUNCILLOR LIZ TOWNSEND BEM	SERVICES O&S

Background Information

The agenda for each Executive meeting will be published at least 5 working days before the meeting and will be available for inspection at the Council Offices and on the Council's Website (www.waverley.gov.uk). This programme gives at least 28 days notice of items before they are considered at a meeting of the Executive and consultation will be undertaken with relevant interested parties and stakeholders where necessary.

Exempt Information - whilst the majority of the Executive's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information which will be discussed in exempt session, i.e. with the press and public excluded. These matters are most commonly human resource decisions relating to individuals such as requests for early or flexible retirements and property matters relating to individual transactions. These may

relate to key and non-key decisions. If they are not key decisions, 28 days notice of the likely intention to consider the item in exempt needs to be given.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Executive meetings listed below may be held in private because the agenda and reports or annexes for that meeting contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it. Where this applies, the letter [E] will appear after the name of the topic, along with an indication of which exempt paragraph(s) applies, most commonly:

[E1 – Information relating to any individual; E2 – Information which is likely to reveal the identity of an individual; E3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information); E5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings; E7 – Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime].